KEY INFORMANT INTERVIEW GUIDE – NATIONAL LEVEL

For the interviewer

Make sure that the person interviewed understands that these questions are not to evaluate the performance of the district but to identify the main challenges, lessons learned and recommendations on the distribution mechanism. When interviewing make sure that the main points below are discussed and that challenges, lessons learned and suggestions are captured. Don’t hesitate to mention any additional info provided by the interviewee on the LLIN distribution mechanism. Probe for recommendations

Name of the Person interviewed: ---------------------- Interviewer: -----------------------------

Institution: ------------ Role in the institutions: -----------------------------------------

Level of implication: national / district / commune / fokantany

Role in the LLIN distribution: ---------------------------------------------------------------

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SUMMARY OF THE INTERVIEW
Coordination & oversight

- Who are the implementing partners for this pilot at national level? Who are the partners (beyond implementation) that updates and reports are given to?
- Are the roles and responsibilities clear for every partner?
- Have all implementing partners been involved in planning and implementation? Have implementing partners been having meetings and sharing updates? How often do you (representative of your organization) participate in the RBM coordination meetings at national level?
- Could you comment on your organization’s collaboration with partners and structures at the lower operational level (regional, district) for this pilot? What are the bottlenecks in your opinion?
- Are you satisfied with the current implementations guidelines?
- In your view, does the current system ensure ownership from each operational level?
- Could you please comment on the project monitoring and evaluation system? Is it appropriate? What are the current challenges? Does the data flow and management enable the national level to identify gaps and lessons learned?
- Please comment on strengths and weaknesses of the coordination process. What would be your recommendations to improve the coordination mechanism? Would you have any recommendation for improvement?

Supply chain management

Coordination

- Can you comment of the coordination amongst implementing partners that was required for putting commodities together and moving them to the district level? What were the challenges encountered and how can this be improved?

Supply

- How many nets (and other commodities, if applicable) were moved to the district level? Do you have documentation at hand for the nets moved?
- What were the challenges encountered for movement of the commodities to the district level? How can these challenges be averted?
- Is there a mechanism at national level to monitor stocks and supply chain management at the lower levels?
Training

- Was there any standard training material developed? Ask to see training materials
- Who facilitated the trainings (pilot implementation and BCC) at all levels?
- How many trainings took place? How many people were trained?
- Who (cadre of persons) participated in the training at district, commune and fokontany levels?
- Please comment on the trainings at all of the levels

Record keeping and reporting

- Are reports being shared with all levels of partnership including with PMI, JHU/CRS/PSI, NMCP and RBM?
- Please comment on data flow: is the national level enabled to communicate easily to operational level and to receive summary reports monthly?
- What are the weaknesses, challenges and recommendations about the current reporting system?
- Is the data collected used at national level?

Support supervision

- How many supervision visits have been conducted to date? If any, was the supervision visit done jointly with other national level partners?
- Can you show us any supervision/monitoring tools developed for national level use?
- Have observations/ recommendations from supervision visits been used in improving decision-making at national level and field implementation?